

**QUESTIONS & ANSWERS**  
 regarding implementation of projects under the First Call for proposals  
**Part II**

№	QUESTIONS	ANSWERS
1	Art. 16 of the Subsidy Contract describes the steps that are taken by the MA in case of irregularities it detects in/within our project. What procedure/s should the project partners follow in respect to irregularities at the beneficiary level?	The beneficiary should bear in mind the definition for irregularity set in art. 2, point 36 of Regulation 1303/2013 and avoid each situation which can be determined as “irregularity”, i.e. as a breach of Union law, or of national law. If the question concerns irregularities – result of acts or omissions of third parties (for example contractors of the Beneficiary) the MA is not a party of these contracts and the Beneficiary should assess whether to include in the contract special procedures in respect to irregularities at this level.
2	On page 4 of the Project Implementation Manual (PIM) it is said: "the Beneficiaries have the obligation to keep a close watch on the latest version of PRAG and to apply the current procedures and annexes", from which we understand that the Annexes b8o of the PRAG (Simplified tender dossier (for the competitive negotiated procedure and for the single tender procedure)) are obligatory for us to use for single tenders. At the same time, on page 15 of the PIM we find that Annex 14.1.1 of the PIM is also obligatory for us for single tenders for services. The problem is that the PRAG Annex b8o contains more information than PIM Annex 14.1.1. Are the project partners allowed to use the PRAG version or should adapt the PIM Annex 14.1.1 by adding some information required in PRAG Annex b8o, for example for selection and award criteria?	<p>In respect to the Single tender procedure, please note that <b>Annexes 14.1 of the PIM are obligatory</b> whereas the templates contain the minimum requirements for single tender procedure. Selection criteria must be clearly and unambiguously explicated in the Negotiation Report, Annex A10b, which is a mandatory tender evaluation document for the given procedure. Beneficiary shall describe the selection process in Annex A10b of the PRAG for all type of contracts, explaining the manner in which the participant(s) in the tender procedure were identified, and the grounds for the award decision. The Contracting Authority must follow the negotiation steps shown in the single tender procedure negotiation report template and ensure that basic principles relating to procurement procedures such as checking compliance with eligibility rules (e.g. nationality rules), capacity to carry out the contract and exclusion criteria are duly applied. All documents, proving the declared circumstances by the tenderer should be requested and attached to the Annex A10b, in order to support the final decision of the Contracting Authority.</p> <p>However, beneficiary, acting as Contracting Authority, has the right to complement the respective Annexes 14.1 of the PIM with additional requirements and criteria for selection if needed.</p> <p>In Single tender service procedure if Contracting Authority deems it necessary may use information from annex B8o Simplified tender dossier in PRAG.</p>

3	<p>On page 56-57 of the PIM, we find the following text: "Equipment that will not be used by the project partners or the project target group after the project completion and if the economic lifetime of the equipment (respectively the period of depreciation) is longer than the project duration, only the depreciation costs for the period of project duration are eligible." Please, confirm that the total price of the purchased equipment that will be used by the project partners after the project completion is an eligible expense, no matter if the economic life of the equipment (respectively the period of depreciation) is longer than the project duration.</p>	<p>Regarding <b>p. 7.9 <i>Financial and accounting documentation of the project of PIM</i></b> only in case that equipment <b>will not be used by the project partners or the project target group after the project completion</b> and if the economic lifetime of the equipment (respectively the period of depreciation) is longer than the project duration, only the depreciation costs for the period of project duration are eligible.</p>
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